



STATE OF DELAWARE
EXECUTIVE DEPARTMENT
OFFICE OF MANAGEMENT AND BUDGET

November 28, 2011

Mr. Keith A. Schnetzer
Tetra Tech Architects & Engineers
240 Continental Drive, Suite 200
Newark, DE 19713

RE: OMB/DFM CONTRACT NO. MJ1002000001
OFFICE OF MANAGEMENT AND BUDGET
Townsend Building – 2nd and Ground Floor Renovations & Improvements
Contract Award: Amount \$420,000.00

Dear Mr. Schnetzer:

On behalf of the Office of Management and Budget (OMB) of the State of Delaware, we are pleased to award your firm the Contract for the above-captioned project. We have approved the Contract and are returning herewith one copy for your office records.

The OMB Financial Operations Office has established a State of Delaware Purchase Order in the amount of four hundred twenty thousand dollars and no cents (\$420,000.00). These two (2) documents shall constitute our Contract for the above-captioned project.

Should you have any questions or require additional information, please contact me at (302) 739-5644.

Sincerely,

Elrita L. Annett
Construction Project Manager

ELA/mas
Enclosures
cc: Distribution List

\\DFM_Shared\DFM\omb\townsend\MJ1002000001CAW.doc



FACILITIES MANAGEMENT
540 S. DUPONT HIGHWAY, SUITE 1 • THIRD FLOOR • DOVER, DE 19901
PHONE: (302) 739-5644 • FAX: (302) 739-6148 • WWW.OMB.DELAWARE.GOV